

**ROSELLE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
IMMEDIATELY FOLLOWING REGULAR BOARD MEETING
MARCH 13, 2024**

CALL TO ORDER

President Smith called the meeting to order at 7:47 p.m.

PRESENT

Six (6) Trustees were present at the start of the meeting: President, Katie Smith; Vice President Terrell Barnes; Treasurer, Monika Nasiadka; Secretary, Michael Harrington; Trustee, Len Baumgart; and Trustee, Roxee Timan.

Staff present were Executive Director, Samantha Johnson; Business & Operations Manager, Karen Delgadillo; Access Services Manager, John Rimer; Adult and Teen Services Manager, Maureen Garzaro; Youth Services Manager, Alea Perez; and Jason Kepler, Communications Coordinator.

Also in attendance was Collin Corbett, of EOSullivan.

ABSENT

One (1) Trustee was absent, Trustee, Sue Harold. Trustee Harold called into the meeting but was not eligible for remote attendance per the Remote Attendance Policy.

BUILDING & PLANNING COMMITTEE

a. Presentation by EOSullivan Consulting

Mr. Corbett presented a proposal submitted by EOSullivan Consulting. Their services are geared to help government entities pull together a robust community-centered communication campaign for optimizing reach and engagement during and leading to a successful

referendum outcome. The Trustees debriefed thereafter, and identified follow-up questions they would like answers to before making a final decision about moving forward with their proposal.

b. Continued Discussion and Updates on Building Next Steps, Objectives & Priorities

- i. Revised site plan schemes were presented and discussed amongst the Trustees. The Trustees finalized the layouts they would like to have the architects focus on, with the intent to share several with the public at a future public input session.
- ii. MOU Due Diligence Phase
 - a. Schedule next public input session
 - b. Finalize design scheme selection, FAQ's and discussion topics for public input session.

c. Draft of Non-resident Cards Resolution for FY 24 - 25

Executive Director Johnson presented a draft of the annual resolution to continue offering cards to non-residents who live in unserved areas, per state law.

BUDGET & FINANCE COMMITTEE

a. FY 24/25 Working Budget Draft 1

Executive Director Johnson presented the first draft of the FY 2024 – 2025 working budget. There were no questions from trustees on this draft.

b. Banking Discussion

Executive Director Johnson discussed the options of adding Positive Pay and ACH origination with the bank and presented an overview to the Trustees for feedback. The Board's consensus was to move forward with both efforts.

TRUSTEE COMMENTS

There were no Trustee comments.

Executive Director Comments

- a. Bockfest Parade April 27, 2024

Executive Director Johnson inquired if any trustees would be able to join Library staff and other volunteers to walk in this year’s Bockfest Parade. Two (2) Trustees reported they would be able to attend.

Public Comments

There were no public comments.

ADJOURNMENT

Trustee Timan moved to adjourn the meeting at 9:15 p.m. The motion was seconded. A voice roll call was conducted with all present voting aye. The motion was approved.

/s/ Mike Harrington

4/10/2024

Minutes Approved: Secretary

Date